

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution	:	BARASAT COLLEGE
1.2 Address Line 1	:	1, KALYANI ROAD
Address Line 2	:	P.O. NABAPALLY
City / Town	:	BARASAT, DIST. NORTH 24 PARGANAS
State	:	WEST BENGAL
PIN Code	:	KOLKATA - 700126
Institution e-mail address	:	Barasatcollege72@yahoo.co
Contact Nos.	:	033 2542 3656
Name of the Head of the Institution	:	SUDARSAN BHATTACHARYA
Tel. No. With STD Code	:	033 25423656
Mobile	:	9831231355
Name of the IQAC Co-ordinator	:	PRAFULLA KUMAR DAS
Mobile	:	9433437852
IQAC e-mail address	:	barasatcollege1972@gmail.com

1.3 NAAC Track ID :

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address :

Web-link of the AQAR :

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.81	2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC (DD/MM/YYYY) : 16/08/2013

1.8 AQAR for the year : 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i) AQAR 2012-13 submitted to NAAC on 02.08.2017

1.10 Institutional Status :

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI, UGC)

Type of Institution : Co-education Men Women

Urban Rural Tribal

Financial Status : Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges) :

West Bengal State University

1.13 Special status conferred by Central/ State Government-- DST/DBT/ICMR

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers :

2.2 No. of Administrative/Technical staff :

2.3 No. of students :

2.4 No. of Management representatives :

2.5 No. of Alumni :

- 2.6 No. of any other stakeholder and community representatives :
- 2.7 No. of Employers/ Industrialists :
- 2.8 No. of other External Experts :
- 2.9 Total No. of members :
- 2.10 No. of IQAC meetings held :
- 2.11 No. of meetings with various stakeholders : No. Faculty
 Non-Teaching Staff Students Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year? : Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

- The IQAC takes an active role in forwarding the Career Advance Scheme (CAS) of teaching faculty.
- It attempts to sustain the quality of academic excellence.

2.15 Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC towards quality enhancement and the outcome achieved by the end of the year :

Plan of Action	Achievements
a) To inspire the individual teachers in research work and paper publications.	Initiatives are taken by some teachers.
b) To impart counseling and remedial coaching to weaker students.	Remedial classes are taken by different departments.

c) Proposal made to TIC to arrange for Guest Lecturers for the coming session.	Guests lecturers are recruited in different departments temporarily
d) Proposal given for renovation of laboratories	The renovation work has been favourably considered by the authority

2.15 Whether the AQAR was placed in statutory body : Yes No

Management Syndicate Any other body Governing Body

Provide the details of the action taken :

The Governing Body of the College approved the AQAR dated 15th February, 2017.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes :

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.				
PG				
UG	32	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				

Others (RBU – PG Distance Course)	08			
Total	40	00	00	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option / Open options : CORE/ELECTIVE

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	
Trimester	
Annual	40

1.3 Feedback from stakeholders* : Alumni Parents Employers Students
(on all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision / update of regulation of syllabi, if yes, mention their salient aspects :

As a degree college has to follow the courses designed by the University concerned, the department has little role to play in designing the course curriculum, structure or examination pattern. The University has made revisions in the syllabus and the marking system.

1.5 Any new Department / Centre introduced during the year. If yes, give details :

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty :

Total	Asst. Professors	Associate Professors	Professors/Principal	Others/Librarian
20	13	6	0	1

2.2 No. of permanent faculty with Ph.D. : 10

2.3 No. of Faculty Positions Joined(J) and Vacant (V) during the year :

Asst. Professors		Associate Professors		Professors/Principal		Others/Librarian		Total	
J	V	J	V	J	V	J	V	J	V
0	11	0	0	0	1	0	1	0	13

2.4 No. of Guest and Visiting faculty, Contractual faculty and Part-time faculty :

Contractual faculty	Part-time faculty	Guest and Visiting faculty
10	25	8

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended		1	
Presented papers		2	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Remedial classes for slow-learners and counselling for advanced students:

2.7 Total No. of actual teaching days during this academic year : 185

2.8 Examination/ Evaluation Reforms initiated by the Institution :
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Our institution is a college affiliated to West Bengal State University and it does not enjoy any decisional autonomy. We generally maintain the traditional examination system as per norms of affiliating university.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop :

2.10 Average percentage of attendance of students :

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	1 st Class	2 nd Class	Pass	Pass %
Bengali (Hons.)	47	1	30	13	94
English (Hons.)	10	0	5	3	80
History (Hons.)	40	0	5	30	88
Philosophy (Hons.)	22	1	6	12	86
Pol.Science (Hons.)	22	1	16	5	100
Education (Hons.)	35	3	25	5	94
Sociology (Hons.)	12	0	10	2	100
Geography (Hons.)	40	0	26	9	88
Accounting & Finance (Hons.)	147	34	100	2	93
Marketing (HONS.)	4	0	4	0	100
B. A. (General)	700	0	0	409	58
B. Com.(General)	102	0	0	15	15
B.Sc.(General)	25	3	2	20	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through regular interaction with the administration and different departments, the IQAC offers important suggestions for the overall development of the teaching and learning processes.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	

Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff :

Category	No. of Permanent Employees	No. of Vacant Positions	No. of permanent positions filled during the Year	No. of positions filled temporarily
Administrative Staff	30	13	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

After the formation of IQAC, the members of the Cell encouraged the faculty members in research, project work, field work, and surveys individually or jointly.

3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. lakhs				

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. lakhs				

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	5	2	
Non-Peer Review Journals	2	2	

e_Journals			
Conference proceedings			

3.5 Details on impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Major projects				

3.7 No. of books published : i) With ISBN No. Chapters in Edited Books 1

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the Institution :

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations : International National Any other

3.14 No. of linkages created during this year :

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University / College
Total

3.16 No. of patents received this year :

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year :

Total	International	National	State	University	District	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution :

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events :

University/College level State level
National level International level

3.22 No. of students participated in NCC events:

University/College level State level
National level International level

3.23 No. of Awards won in NSS :

University level State level
National level International level

3.24 No. of Awards won in NCC :

University level State level
National level International level

3.25 No. of Extension activities organized :

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cleanliness of college area through the year.
- Attempts to make the college premises plastic-free zone.
- Blood donation camp
- Donation of books and cloths to the poor students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total (after Depreciation)
Campus area	2476sq.mt.			2476 sq. mt.
Class rooms	30			30
Laboratories	6			6
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year				
Value of the equipment purchased during the year (Rs. in Lakhs)	11.3	0.35	College Fund	8.1
	17.22		UGC Fund	14.64
Others				

4.2 Computerization of administration and library :

The College office is computerised with advancement made by incorporating “Student Management System & Accounting package System”. To control and maintain the Official work and correspondence, the College has installed necessary number of printers, scanners, one Server and one photo copier machine in the Office. Even the Admission process has also been partially computerised.

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	26876		0		26876	
Reference Books						
e-Books						
Journals/Periodicals	5				5	

e-Journals	121		78		199	
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	2	1	0	0	15	30	0
Added	0	0	0	0	0	0	0	0
Total	45	2	1	0	0	15	30	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) :

4.6 Amount spent on maintenance in lakhs :

i) ICT

0

ii) Campus Infrastructure and facilities

9.9

iii) Equipments

0

iv) Others

0

Total :

9.9

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

As per advice of IQAC remedial classes and tutorials are arranged for weak students; Guests lecturers are temporarily appointed to meet the class load.

The IQAC is trying to convince the authority to increase student support services.

5.2 Efforts made by the institution for tracking the progression :

Regular meetings of the Academic committee are held. Heads of the Departments take care of day to day student performance and progress of students.

5.3 (a) Total Number of students :
(1285+1972+2541)

UG	PG	Ph. D.	Others
5798	0	0	0

(b) No. of students outside the state :

(c) No. of international students :

Men (1463+1038+662)	No	%
	3163	55

Women (934+1078+623)	No	%
	2635	45

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4158	730	38	322	7	5255	4477	818	37	459	7	5798

Demand ratio

Dropout

5.4 Details of student support mechanism for coaching for competitive examinations (If any) :

No. of students beneficiaries

5.5 No. of students qualified in these examinations :

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance :

Departmental teachers provide guidance and counselling to the students for pursuing future studies and in matter of job opportunities in the different fields.

No. of students benefitted

5.7 Details of campus placement :

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes :

The Teacher-in-charge, all teachers and employees maintain continuous watch on the problem of girl students.

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level National level International level

No. of students participated in cultural events :

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events :

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support :

	Number of students	Amount Rs.
Financial support from institution**		
Financial support from government:		
(i) POST MATRIC SCHOLARSHIP	3155	
(ii) KANYASHREE PRAKALPA	674	1,78,25,000
Financial support from other sources		
Number of students who received International/ National recognitions		

*** Students are benefitted through fee-waiver scheme of Government of West Bengal (15% of expected gross tuition fee earning is calculated and the calculated amount is distributed among the poor students as concession in tuition fee).*

5.11 Student organised / initiatives :

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students :

5.13 Major grievances of students (if any) redressed :

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution :

- To impart qualitative higher education to the students.
- To uphold the ambience of discipline, learning and culture with deep regard for human values for becoming good human beings.
- To introduce need-based subjects for the advancement and upward mobility of the students towards globalization.
- To inculcate the qualities of morality, nobility and liberality among students removing all barriers to comprehensive education in order to serve society better.
- To encourage the students in general to develop their latent talents and innate ideas through value based education under the ideology of great men and women of India.
- To develop responsible and sensitive youths from diverse cultural and religious groups from different socio-economic culture and inculcate social commitments by imparting broad view of the society.
- To create accountability within to ensure accountability to the society at large.
- To inculcate a sense of responsibility to self and society.

6.2 Does the Institution has a management Information System :

The college has maintained its own website through which the institution related information is updated properly and regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development :

Several teachers of the college were members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings.

6.3.2 Teaching and Learning :

- Remedial classes for SC, ST, OBC and Minority Community students.
- Regular holding of class tests.
- Putting stress on student-centric teaching learning process.
- Project works by the students.
- Field surveys and educational tours.

6.3.3 Examination and Evaluation :

The College regularly conducts internal examinations like mid-term, test, etc. and evaluates the overall performance of the students.

6.3.4 Research and Development:

Some teachers are engaged in doctoral and project research and field work.

IQAC motivates the teachers to publish regularly in peer-reviewed journals.

Teachers are allowed to attend/present papers in Seminars and Conferences without disturbing the regular classes of the institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ The laboratories are upgraded with new equipments as per the requirements
- ✓ Total automation of the library service has been initiated.

6.3.6 Human Resource Management :

- Biometric attendance of the teaching and non-teaching staff.
- Regular notification of different activities.
- Regular meetings of various committees for academic and administrative purposes.
- Parent-Teachers meeting in various academic departments.
- Maintenance of college web-site through which different notifications are circulated.

6.3.7 Faculty and Staff recruitment :

The permanent and full time teachers are recruited by the college Governing Body on the recommendation of the college service commission. The guest, contractual and part-time lecturers and non-teaching staff are recruited by the GB on the basis of recommendation of Selection Committee.

6.3.8 Industry Interaction / Collaboration :

6.3.9 Admission of Students :

All students are admitted on the basis of merit as per the guidelines of Government of West Bengal and the rules framed by the University and the norms set by the G.B and the admission sub-committee.

6.4 Welfare schemes for :

Teaching	Group Insurance, Employees' Cooperative, Staff Welfare Fund
Non teaching	Group Insurance, Bonus and advance salary during festival, Employees' Cooperative, Staff Welfare Fund
Students	Health Home, Poor fund, etc.

6.5 Total corpus fund generated :

6.6 Whether annual financial audit has been done : Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? :

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Governing Body and Academic Council
Administrative	No		No	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days? :

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? :

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?:

There are no efforts on behalf of the University to promote autonomy to affiliated / constituent colleges, but some of the internal matters are left to the College authority for execution.

6.11 Activities and support from the Alumni Association :

6.12 Activities and support from the Parent – Teacher Association

There is no parent teacher association as such, but the parents of the students meet the concerned teachers whenever necessary.

6.13 Development programmes for support staff :

Computer software application training program for the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly :

- Prohibition of smoking in the college premises.
- Making the college premises plastic-free zone.
- Supplying pure and hygienic drinking water.
- Sanitation system at each floor.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details :

- Remedial and tutorial classes are arranged to support the students.
- Interactive teaching-learning method and social welfare services seem to have created some impact on the functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- ❖ A new tin-shed was erected for the cycle stand in the college campus.
- ❖ Science laboratories are renovated.
- ❖ Guest lecturers are recruited to adjust the class load and to arrange remedial classes.

7.3 Give two Best Practices of the institution:

- Quality education for all
- Holistic Development

7.4 Contribution to environmental awareness / protection :

The college and students organise functions and meetings on ecology and environment to ensure environmental awareness and protection.

7.5 Whether environmental audit was conducted? : Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

Strength of the Institution

- ✚ The college is situated at the district headquarter of North 24-Parganas and well-connected by rail and road transport system. Other facilities like Bank, Post office, Police Station, District Magistrate Office, Treasury Office, ZilaParishad Office, Minority Community Welfare Office, Backward Class Welfare Office, District Library, Stadium, West Bengal State Universty, etc. are in close proximity of the college. The urge for higher studies among students coming from financially challenged backgrounds has helped the institution to fulfil its greater social responsibilities.
- ✚ RabindraBharati Open University Study Centre is situated at our college premises which helps the students for acquiring post-graduate degree through distance mode.
- ✚ Transparent admission process, remedial classes and counselling for slow-learners, provision for adult and continuing education through RBOU have added our strength.
- ✚ A strong student support structure exists in the college. Various types of financial assistance are extended to the students through waiver of tuition fees, stipend to SC, ST, OBC, Minority Community, etc.

Weaknesses of the Institution

- ✚ Space constraint is one of the weaknesses of the college given the annual increase in the number of students and courses.
- ✚ The college is yet to have its own hostel
- ✚ The college has no play ground of its own.

Challenges before the Institution

Academic performances of the students are to be improved to a large extent.

8. **Plans of institution for next year :**

Physical growth and expansion of the Institution through acquisition of land , appointment of more full time teaching staff and introduction of new UG and PG courses.

Ranjit Kumar Bose
02/08/2017

Co-ordinator
IQAC
Barasat College

(Ranjit Kumar Bose)

Dr. Parthapratim Dasgupta
02/08/17

Dr. Parthapratim Dasgupta
Principal
Barasat College

(Parthapratim Dasgupta)

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – II

ACADEMIC CALENDAR 2013-14

<i>Month</i>	<i>Events</i>
July	B.A./B.Sc./B.Com. Part-I Final Examination and Admission in B.A./B.Sc./B.Com. 1 st year, 2 nd year and 3 rd year classes
August	Admission Process completed and commencement of classes
September	Registration of 1 st year students along with continuation of classes
October	Puja Vacation
November	Continuation of classes and class tests
December	Continuation of classes and class tests
January	a) 3 rd Year Test Examination b) Guardians' meet for 3 rd year students c) Publication of result of Part-III Test Exam. d) Continuation of classes of 1 st and 2 nd year
February	a) Continuation of classes of 1 st and 2 nd year b) Filling up of Part-III Exam Forms
March	a) Part-II Test Exam. b) Publication of result of Part-II Test Exam. c) Guardians' meet for 2 nd year students d) Continuation of classes of 1 st year
April	a) Part-I Test Exam. b) Filling up of Part-II Exam Forms c) Publication of result of Part-I Test d) Guardians' meet for 1 st year students e) Final Exams (Part III)
May	a) Filling up of Part-I Exam Forms b) Summer Recess starts c) Final Exams (Part II)
June	a) Final Exams (Part II) ends b) Summer Recess continues. c) Admission process starts

Annexure – III

Holiday List 2013-14

Occasions	No. of days
Independence Day	1
Janmastami	1
Id Ul Fitter	1
Viswakarma Puja	1
Gandhi Birthday	1
Mahalaya	1
Puja Holidays	25
Jagaddhatri Puja	1
Id-Uz-Zoha	1
College Foundation Day	1
Muharam	1
Christmas	1
New Year's Day (English)	1
Fateh-Dahaj-Daham	1
Birthday of Netaji	1
Republic Day	1
Saraswati Puja	2
University Foundation Day	1
Shibaratri	1
Holy	1
Good Friday	1
Easter Saturday	1
ChaitraSankranti	1
New Year's Day (Bengali)	1
May Day	1
Birthday of Tagore	1
Buddha Purnima	1
Summer Recess	X
Principal's Discretion	5
TOTAL :	57

Summer recess : 16th May to 30th June

Winter Recess : 26th December to 31st December

Annexure - IV

Seminar held

Title :Environmental Health

Date : 28th March, 2014

Type : State Level

Annexure - V

: Amount spent on Annual Maintenance :

i) Campus Infrastructure and facilities :-	Rs.
a) Laboratory Expenses	... 90,278
b) Gardening Expenses	... 2,315
c) Repair and Maintenance	... 1,48,524
d) Water and Electricity	... 5,92,186
e) Security Service	... 94,500
f) Cleaning Expenses	... 39,450
g) Fuel and Oil Expenses	... <u>22,990</u>
	<u>9,90,243</u>

Annexure - VI
GAMES & SPORTS

<i>Year</i>	<i>Event</i>	<i>Position</i>
2013-14	Inter-college District Sports & Games Championship (Men)	Runners up
2013-14	IFB Boca Junior Football Championship, Kolkata Group (Men)	Champion
2013-14	IFB Boca Junior Football Championship, All India (Men) 2014	Champion
2013-14	Inter-college Cricket Championship	Participated
2013-14	Inter-college Athletics Championship (Men & Women)	Participated

Annexure - VII

Best Practices of the Institution

Best Practice 1

Title : QUALITY EDUCATION FOR ALL

Goal:

To make higher education available to all corners of the society, irrespective of caste, creed and socio-economic condition.

The Context:

The goals and objectives of the college are to spread knowledge particularly amongst the poorer section of the society to equip them for self employment.

The Practice:

- i) Admission : The College maintains a transparent admission procedure, keeping the criteria for eligibility low so that the students from the unprivileged class may also get a chance of higher education.
- ii) Financial Support : Students seeking concession towards tuition fees are interviewed individually by the Principal along with other members of the Student Aid Fund sub-committee before sanctioning concession in tuition fees or any amount of financial assistance from poor fund. During the time of interview, members of the sub-committee try to understand the socio-economic background of the student along with the number of family members, number of brothers and sisters, income of the family in which the student belongs, etc. The teachers of different departments in the college have also extended financial support to students who are economically challenged by providing them books, study material, etc.
- iii) Orientation: The goals and objectives of the institution are explained through lectures by the Principal, teachers, librarian, non-teaching staff and senior students of the Students' Union in an assembly of new first year students on the very first day when new academic session starts.
- iv) Publication of Prospectus : College publishes updated Prospectus annually. It contains the following information, which is disseminated to the students :-
 - A brief sketch of the glorious past of the College
 - Names of the Governing Body members
 - Staff- Teaching Faculty and Non-teaching Staff
 - General information and Code of Conduct for the students
 - Courses of Study
 - Subjects taught in the College
 - Combinations allowed
 - Tuition fees
 - Recess and Holidays
 - Facilities
- ii) Health Services : The College students are beneficiary of Students' Health Home (SHH). Their Central Polyclinic is situated at 142/2, A.J.C. Bose Road, Kolkata 700014. During admission a nominal amount is charged from the students for the purpose of SHH services. The collective amount is sent to SHH from the college and cards are issued to the students. Whenever necessary the

students get all health services from SHH which was established in 1952 literally by the blood of students and youth.

- iii) *Social work* : Every year the Students' Union donates new clothes to the poor and orphan students on the eve of Durga Puja Festival in Bengal. Students Union organises Blood Donation Camp every year. Students Union along with NSS volunteers, teaching and non-teaching staff of the institution organizes various awareness camps for social causes like Thalasemia, Pollution Control, etc.
- iv) *Preparing for the future* : Conducting group discussions and home assignments, class room seminar and other academic activities are regularly practiced. Departmental teachers provide guidance and counselling to the students for pursuing future studies and in matter of job opportunities in the different fields.
- viii) The college provides facility for post-graduation degrees in distance mode affiliated by RabindraBharati University.

Best Practice - 2

Title: HOLISTIC DEVELOPMENT

Goal:

To achieve all-round development of the students.

The Context:

The objective of the institution is not mere teaching and learning but much wider than mechanical bookish education. The target is to inculcate among the students with patriotic zeal and national enthusiasm so that each of them become "true man with social commitment" in the society.

The Practice:

- i) *Observation of Nationally Important Days* : To develop the spirit of patriotism Birth Day of Vivekananda (National Youth Day), Birth day of NetajiSubhas Chandra Bose (23rd January), Republic Day (26th January), Independence Day (15th August), Teachers Day (5th September) and College Foundation Day (21st November) are observed with great respect. The college also holds a programme on BhashaDibas on 21st February to commemorate International Vernacular Day.

- ii) Community services : As per the National Service Scheme, under the Ministry of Youth Affairs & Sports Govt. of India, the NSS of our college works with a primary focus on the development of personality of students through community service. The wing regularly arrange programmes on important social and environmental issues like water crisis, thalassaemia, environment pollution, etc.

- iii) Sports activities: With the active co-operation of the students' Union, College organises inter-class football and cricket competition. The football team and volley-ball team of our college participates in the inter-college tournament under the supervision of University (University Level and State Level) and perform good results.

- iv) Educational Trips and Field Work : In order to expose the students to real life objects of nature and to clarify subject matter through first hand experience excursions and field trips are arranged. Educational tours have been introduced in the streams of humanities as well as science as prescribed in the syllabus. These are opportunities to develop scientific attitude, spirit of leadership, power of observation and other social skills.

- v) Environmental awareness : The College also aims at building individuals' propensity to engage in pro-environmental behaviours. Development of environmental awareness and the attitude to protect the environment is one of the major needs of the century. No community development is possible without a sound knowledge on the environment. Different departments organize class seminars on awareness of environment. For generation of environmental awareness the college organized Awareness Campaign & Workshop for destructive diseases among Backward and Minority Communities of Eastern India.

Annexure - VIII

Publication : 2013-14

1. Srivastaw S. K. & Dr. Dhananjay Rakshit (2014). Evaluation of Cost–Benefit Analysis Of Select Foreign And New Private Sector Banks. *Commerce Times*, 31-39.

2. Srivastaw, S. K. (October, 2013). A Financial ratio Analysis of Select Foreign and New Private Sector Banks Operating in India. *The International Journal of Management*, 28-34.

3. Srivastaw, S. K. (August, 2013). Micro Insurance: A Spectacular View on Rural Development in India. *Indian Journal of Applied Research*, 12-13.
4. Giri, M., Srivastaw, S.K. (2014). Accountancy: Kolkata, Oriental Book Company.
5. Srivastaw, S.K. (2014). Performance of Selected Foreign and New Private Sector Banks: An Empirical Study. *Contemporaries Issues In Business Studies*, University of Calcutta, 55-56
6. **Jayanta Mondal**, S. Biswas Majee and P. K. Roy, Feedback Effect in Bidirectional Disease Transmission in Cutaneous Leishmaniasis, *American journal of Mathematics and sciences*, Volume 2, No.1, pp. 85-92, 2013. ISSN : 2250 3102.
7. N. Chatterjee, P. K. Roy and Jayanta Mondal, Mathematical Model for Suppression of Sand Flies through IRS with DDT in Visceral Leishmaniasis, *American journal of Mathematics and sciences*, Volume 2, No.1, pp.105-112, 2013. ISSN : 2250 3102.
8. **Jayanta Mondal**, P. K. Roy, S. Rana and A. Datta, Host Pathogen Interactions with Recovery Rate using Fractional-Order Derivative: A Mathematical Approach, *Nonlinear Studies*, Volume 20, No. 2, pp. 249-259, 2013. ISSN: 1359-8678 (print) 2153-4373 (online).
9. **Jayanta Mondal** and P. K. Roy, R. Bhattacharyya, S. Bhattacharyya and Tamas Szabados, Extinction of Disease Pathogenesis in Infected Population and its subsequent Recovery: A Stochastic Approach, *Journal of Applied Mathematics*, Volume - 2013, Article ID 381286, 8 pages dx.doi.org/10.1155/2013/381286. ISSN: 1110-757X (Print), ISSN: 1687-0042 (Online).
10. Dr. Aminul Islam : The Apex Bank's Contribution on Socio-Economic Development in Rural Areas in West Bengal; *IJMER*; 2014; ISSN 2277-7881; peer reviewed.
11. ASIT GOPE : "Economic Growth vis-à-vis Regional Disparities in India"; published in: *Business Studies: Recent Developments*; Netaji Subhas Open University (ISBN: 978-93-82112-07-5)
12. ASIT GOPE : "Role of Micro, Small and Medium Enterprises in India's Sustainable Growth Environment"; published in *EIRC NEWS*, ICWAI, Eastern India Regional Council; ISSN: 2320-1584.
13. Dr. Arpita Chatterjee, Effect of Radiotherapy in Malignant condition; *American J. Bio chemistry & Mol. Bio.*; 3(3); 336 – 340; ISSN 2150 – 4210.
14. Dr. Arpita Chatterjee, Improved health Case study; 3(1); 180 – 183; *International Journal of Basic & Applied Medical Sciences*; ISSN 2277 – 2103.

15. Dr.ArпитаChatterjee, Prevention of oxidative therapy in India; Journal of Medical Sciences; 13(8); 843 – 846; ISSN 1682 – 4474.
16. Dr.ArпитаChatterjee, Indexing of Yellow Cannabinus; Pakistan Journal of Biological Sciences; 16(10); 477 – 484; ISSN 1028 – 8880.
17. Dr.SukeshPatra, A β -glucan from the alkaline extract of a somatic hybrid mushroom (PfloVv5FB) of Pleurotusflorida and Volvariellavolvacea: structural characterization and study of immunoactivation, Kankan; Carbohydrate Research; 13-18; ISSN 0008-6215.
18. Dr.SukeshPatra, *Structure and immunology of a heteroglycan from somatic hybrid mushroom of Pleurotusflorida and Calocybeindica var. APK2; International Journal of Biological Macromolecules; 312-318; ISSN 0141-8130.*

Year-wise participation in Seminar :

1. Ranjit Kumar Bose : UGC-sponsored **National** Level Seminar on XIIth Plan Perspectives of Higher Education organized by Umeshchandra College, Kolkata and WBCUTA at Darbhanga Hall, University of Calcutta on 7th December, 2013.
2. JayantaMondal : Question Bank Workshop on QUANTITATIVE APTITUDE, Government of India, **STAFF SELECTION COMMISSION (ER)**, D/o Personnel & Training, M/o-Personnel, Public Grievances & Pensions, Nizam Palace, 1st MSO Building, 8th Floor, 234/4, A.J.C. Bose Road, Kolkata-700020, 31stJanuary, 2014 & 1st February, 2014.
3. ASIT GOPE : **National Seminar** 2014 on “Contemporary Issues in Accounting and Finance”; Department of Commerce, University of Kalyani; Paper presented : “Impact of Dividend on the Stock Price – A Study of Selected Indian Private Sector Banks”; 27th & 28th March, 2014